

DEPARTMENT OF TRANSPORTATION SERVICES  
CITY AND COUNTY OF HONOLULU

650 SOUTH KING STREET, 3RD FLOOR  
HONOLULU, HAWAII 96813

Phone: (808) 768-8305 • Fax: (808) 768-4730 • Internet: www.honolulu.gov

KIRK CALDWELL  
MAYOR



WES FRYSZTACKI  
DIRECTOR

JON Y. NOUCHI  
DEPUTY DIRECTOR

March 9, 2018

The Honorable Ron Menor  
Chair and Presiding Officer  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

Dear Chair Menor and Councilmembers:

SUBJECT: Gift Valued at Less Than \$2,500 and Requested Acceptance

We respectfully request the acceptance by the Council on behalf of the City and County of Honolulu of a gift to the City valued at less than \$2,500 under the provisions of Resolution No. 05-349, CD1, FD1. The Department of Transportation Services has not yet taken custody of the gift. A proposed resolution accepting the gift is attached for the City Council's favorable consideration. The recommendation of the Managing Director is evidenced by his signature below.


The gift of travel, lodging and meals of \$1,271.34 from the University of Hawaii National Disaster Preparedness Training Center - METTRANS University Transportation Center Project will be for Deputy Director Jon Nouchi to attend the Pacific Southwest Regional (PSR) Advisory Council meeting at the California State University at Long Beach on March 29, 2018.

The Pacific Southwest Region University Transportation Center (PSR UTC) is the Region 9 University Transportation Center funded under the U.S. Department of Transportation's University Transportation Centers Program. Established in 2016, the PSR UTC is led by the University of Southern California and includes the University of Hawaii. The PSR UTC conducts an integrated, multidisciplinary program of research, education and technology transfer aimed at improving the mobility of people and goods throughout the region. The program is organized around four themes: 1) technology to address transportation problems and improve mobility; 2) improving mobility for vulnerable populations; 3) Improving resilience and protecting the environment; and 4) managing mobility in high growth areas.

The Honorable Ron Menor  
Chair and Presiding Officer  
and Members  
March 9, 2018  
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Should you have any questions, please contact me at 768-8301.


Very truly yours,



Wes Frysztacki  
Director

Attachment

APPROVED:



Roy K. Amemiya, Jr.  
Managing Director



## RESOLUTION

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RELATING TO THE ACCEPTANCE OF A GIFT TO THE CITY FROM THE UNIVERSITY OF HAWAII NATIONAL DISASTER PREPAREDNESS TRAINING CENTER - METRANS UNIVERSITY CENTER PROJECT FOR TRAVEL EXPENSES TO ATTEND THE PACIFIC SOUTHWEST REGIONAL UNIVERSITY TRANSPORTATION CENTER ADVISORY COUNCIL MEETING.

WHEREAS, Section 13-113 of the Revised Charter of the City and County of Honolulu provides for the acceptance of gifts to the City by the Council of the City and County of Honolulu; and

WHEREAS, Resolution 05-349, CD1, FD1, establishes a policy of the Council for the solicitation and acceptance of gifts donated to the City; and

WHEREAS, the policy provides for acceptance of the gift by affirmative action by the Council; and

WHEREAS, through a letter, approved by the Managing Director, the Director of the Department of Transportation Services has submitted a request to the Council for the acceptance of a gift to the City from the University of Hawaii National Disaster Preparedness Training Center – METRANS University Transportation Center Project for travel, lodging and meals for one employee to attend the Pacific Southwest Regional Advisory Council meeting at the California State University at Long Beach on March 29, 2018; and

WHEREAS, the description and value of the gift are set forth in the Declaration of Gift attached hereto as Exhibit A and incorporated herein; now, therefore,

BE IT RESOLVED by the Council of the City and County of Honolulu that this body accepts the gift valued at \$1,271.34 from the University of Hawaii National Disaster Preparedness Training Center – METRANS University Center Project that is more fully described in the above-mentioned letter and the Declaration of Gift attached as Exhibit A; and



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## RESOLUTION

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BE IT FINALLY RESOLVED that copies of this resolution be transmitted to the Director of the Department of Transportation Services and the University of Hawaii National Disaster Preparedness Training Center – METTRANS University Transportation Center Project, 828 Fort Street Mall, Suite 320, Honolulu, Hawaii 96813.

INTRODUCED BY:

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DATE OF INTRODUCTION:

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\_\_\_\_\_  
Honolulu, Hawaii

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Councilmembers

## City and County of Honolulu

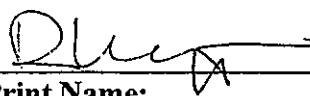
<b>DECLARATION OF GIFT</b>	
<b>NAME OF DONOR</b>	University of Hawaii National Disaster Preparedness Training Center (NDPTC) METRANS University Transportation Center Project
<b>DONOR'S ADDRESS</b>	828 Forth Street Mall, Suite 320 Honolulu, Hawaii 96813
<b>DONOR'S TELEPHONE</b>	808-956-0600
<b>STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE</b>	
<p>The NDPTC with the Pacific Southwest Regional (PSR) University Transportation Center funded by the Federal Department of Transportation grants and conveys the below description of gifts to the City and County of Honolulu.</p> <p>Mr. Jon Nouchi has agreed to participate as a member of the PSR Advisory Council. The Advisory Council's first meeting will be held at the campus of California State University at Long Beach on March 29, 2018. The NDPTC through its grant titled "METRANS University Transportation Center" will be reimbursing Mr. Nouchi for his travel costs associated with his attendance and participation on the PSR Advisory Council.</p>	
<b>DESCRIPTION OF GIFT</b>	<b>VALUE</b>
1. Round trip economy class airfare – Honolulu/Los Angeles	657.00
2. 2 nights accommodations	334.34
3. 2.5 days M&IE at the federal allowable rate of \$64 per day	160.00
4. Baggage Fees	50.00
5. Estimated Ground transportation	70.00
Total	\$1,271.34
<b>Signature:</b> 	<b>Date:</b> 3/7/18
<b>Print Name:</b> Russell Uyeno	<b>Title:</b> Associate Director for Instructional Systems Design and Training Delivery

EXHIBIT A